

Application Form - 2015  
 SOUTH AFRICAN VETERINARY COUNCIL: FULL Registration Examination  
 VETERINARY NURSES  
 PO Box 40510, ARCADIA, 0007      Tel: 0027 (0)12 345 6360      Fax: 0027 (0)12 345 6369

**[COMPLETE THE FORM IN BLOCK LETTERS]**

<b>1. Have you previously sat the Full Registration Examination/s?</b>	YES/NO If YES, supply year/s:
<b>2. Are you currently authorised by the SAVC to work in South Africa?</b>	YES/NO If YES, supply authorisation number:
<b>3. Surname/Family name</b>	
<b>4. First name/s</b>	
<b>5. Identification/Passport number</b>	
<b>6. Nationality</b>	
<b>7. Date of birth</b>	
<b>8. Cell number in South Africa</b>	
<b>9. Cell number abroad</b>	
<b>10. E-mail addresses</b> <i>[Please provide all e-mail addresses]</i>	
<b>11. Postal address</b>	
<b>12. Contact numbers</b> <i>[Please provide all contact numbers. The SAVC Administration should be able to contact applicants/candidates following applications and prior to examinations.]</i>	
<b>13. Fax number</b>	
<b>14. Secondary schooling and Tertiary Education with Qualifications obtained (Diploma/Degree) (Excluding Post-graduate qualifications)</b>	
<b>14.1 Institution/University</b>	
<b>14.2 Date/s obtained</b>	
<b>15. Post-Graduate Qualifications obtained (Diploma/Degree)</b>	
<b>15.1 Institution/University</b>	
<b>15.2 Date/s obtained</b>	
<b>16. Fees (For Admin only)</b>	
<b>16.1 Application fee</b>	R
<b>16.2 Examination fee</b> <i>[Proof of payment enclosed]</i>	R

I \_\_\_\_\_ hereby declare that I accept and understand the examination rules for the year in which I intend to sit the examination. I also accept that registration for the examination does not automatically give me authority to practice as a veterinarian until I pass the examination.

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Thus signed and sworn before me at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, the deponent having acknowledged that s/he knows and understands the contents of this affidavit, has no objection to taking the prescribed oath and considers it binding on her/his conscience.*

**Commissioner of Oaths**

NOTE: Any dishonesty in completion of this form will be regarded as serious.

*[Full Exam Doc A – Ve Nursest: Feb 2011; 10 March 2011; 30 July 2013; Feb 2015]*

**CHECKLIST ON REQUIREMENTS FOR APPLICATION TO SIT THE  
SAVC FULL REGISTRATION EXAMINATION  
VETERINARY NURSES - 2015**

[NO application will be processed if all requirements are not met by 1 April annually]

REQUIREMENTS	NOTES	COMPLIANCE (APPLICANT) Please tick ✓	COMPLIANCE (ADMIN)
	<b>Please read the instructions carefully. Applications and supporting documents must not be submitted separately.</b>		
<b>1. Application on the prescribed application form* by no later than 1 April</b>	The application must be signed by the applicant before a Commissioner of Oaths who will verify that the applicant read and understands the examination rules. A copy of the examination rules is available (Exam Doc. C of the examination documents). Application is to be submitted by no later than 1 April. <i>*If an application is transferred to the next year, then a new updated application form must be submitted.</i>		
<b>2. Application fee</b> <i>[Amount available from the SAVC Administration annually after February]</i>	Non-refundable and non-transferable application fee. Payment to: <b>Account holder: SAVC; Bank: ABSA; Branch: Hatfield; Type of account: Cheque; Account number: 020 166 762; Branch code: 335 545</b> by no later than 1 April. NB: Indicate a clear reference using surname, initials and year of examination (e.g. Modiba TL 2015). Submit proof of payment to the SAVC Administration on <a href="mailto:exams@savc.org.za">exams@savc.org.za</a> or fax: (012) 345 6369 – Attention: Exams. Attach a copy to the application.		
<b>3. Examination fee</b> <i>[Amount available from the SAVC Administration annually after February]</i>	Non-refundable and transferable only <u>once</u> to the next year with accrual of examination fees for the following year's examination fee. Payment to: <b>Account holder: SAVC; Bank: ABSA; Branch: Hatfield; Type of account: Cheque; Account number: 020 166 762; Branch code: 335 545.</b> by no later than <b>1 April</b> . NB: Indicate a clear reference using surname, initials and year of examination (e.g. Modiba TL 2015). Submit proof of payment to the SAVC Administration on <a href="mailto:exams@savc.org.za">exams@savc.org.za</a> or fax: (012) 345 6369 – Attention: Exams. Payments must be made in full by 1 April and <u>no</u> down payments will be accepted after 1 April.		
<b>4. A clear original passport photograph</b>	The applicant should write his/her name on the back of the photograph and staple it to the front of the application form.		
<b>5. Certified true copies of veterinary qualification certificates</b> <i>[All certificates must be translated into English]</i>	Certified means that a Commissioner of Oaths attested to the fact that the copy is a true copy of the original document. To confirm authenticity, original certificates must be produced prior to sitting the examination and on the first day of the examination. All applications must be forwarded as a complete set of documents, translated into English and certified as true copies.		

REQUIREMENTS	NOTES	COMPLIANCE (APPLICANT) Please tick ✓	COMPLIANCE (ADMIN)
<b>6. Assessment of qualifications</b>	<p>Please read the instructions carefully. Applications and supporting documents must not be submitted separately.</p> <p>If the applicant is applying for the first time to sit the SAVC's exam (with particular reference to foreign qualifications), then the SAVC may request insight into the full details of the curriculum prior to giving permission to apply to sit the examination. Candidates who obtained veterinary qualifications from the lists indicated on the SAVC website (see <a href="http://www.savc.org.za">www.savc.org.za</a>) will not be requested to submit detailed curricula. If your qualification is not listed, you'll be required to submit the required documentation by end December of the preceding year you intend to sit the exam e.g. curriculum documentation need to be submitted by December 2015 to sit the examination in 2016. Council, however, reserves the right to request detailed curriculum from any candidate, regardless of whether the qualification appears on the list or not. Please note that submission of curricula does not automatically guarantee a place in the examination.</p>		
<b>7. A certificate of good standing*</b>	<p>The certificate of good standing must be issued within the last three (3) months by: the veterinary authorities in the country in which the applicant has been registered as a veterinarian OR from the present employer OR in the absence of a professional Council/Board or registering authority, then a certified reference from the faculty where the applicant qualified. This reference should be submitted within three (3) years of qualifying from the faculty. <i>*If an application is transferred to the next year then a new updated certificate of good standing must be submitted.</i></p>		
<b>8. A police clearance certificate*</b>	<p>The clearance certificate must not be older than three (3) months and must be from the country where the applicant resides. <i>*If an application is transferred to the next year then a new updated police clearance certificate must be submitted.</i></p>		
<b>9. Certified proof of identity i.e. passport/ID</b>	<p>The original passport/identity document must be provided on the first day of the examination.</p>		
<b>10. Certified copy of applicant's legal permit i.e. work, study or other legal entry visa</b>	<p>If the applicant is working in South Africa then the work/residence permit must accompany the application if the applicant is not a South African citizen.</p>		
<b>11. Entry and expiry dates of legal permit</b>	<p>The entry permit must be provided on the first day of the examination.</p>		

<b>REQUIREMENTS</b>	<b>NOTES</b>	<b>COMPLIANCE (APPLICANT)</b> <i>Please tick</i> ✓	<b>COMPLIANCE (ADMIN)</b>
<b>12. Proof of proficiency in English</b>	<p>Please read the instructions carefully. Applications and supporting documents must not be submitted separately.</p> <p>Proficiency in English is a requirement, such as successful completion of TOEFL (Test of English as a Foreign Language) to sit both the Computer Based Examination (CBE) and to undertake the Practical and/or Oral/Practical Examination.</p> <p>The requirement is waived for persons whose medium of instruction for their veterinary training was in English and proof is furnished e.g. proof of English being the language of teaching at the tertiary institution of training.</p>		
<b>Date:</b>	<b>Applicant signature:</b>		<b>Admin assessed:</b> <b>Return /</b> <b>Accept</b>

[Full Exam Doc B – Vet Nurses: Feb 2011; 10 March 2011; 30 July 2013; Feb 2015]