

**PARA-VETERINARY: CPD LOG FORM
CONTINUING PROFESSIONAL DEVELOPMENT RECORD
CHART**

Name: _____ **SAVC Registration number:** _____
Email: _____ **Cell phone number:** _____

PERIOD: 1 April 20..... to 31 March 20.....

Reporting period: _____

See **the special dispensation for para-veterinary professionals**. Proof of ten [10] CPD structures points and written confirmation of unstructured points must be submitted. The mere submission of a list as per this form for structured points will not be accepted as proof of structured points. **LOG POINTS as form 1 April 20..... to 31 March 20..... for the three year period (Thus 3 years in total)**. Members enrolled for a formal educational programme in a chosen field of veterinary work are not required to accumulate CPD points during enrolment. Submit only proof of enrolment.

| Activity | Points value | Date | Event Provide / Accreditation no: | Points claimed |
|---|--|-------------|---|-----------------------|
| Include SAVC accreditation number where required *** Ask your service provider for this number or see the CPD list of accredited activities on the SAVC's website www.savc.org.za | See CPD regulations for more information | | Do NOT submit ANY documents unless requested. RETAIN documents for five years | |
| 1. Structured activities: A minimum of 10 structured points is required per three year cycle | | | | |
| 1.1 CPD courses (attendance) | 1 point / hour | | | |
| 1.2 Conferences / congresses / seminars (attendance) | 1 point / hour | | | |
| 1.3 First Presentation / publication of refereed papers | 5 points | | | |
| 1.4 Subsequent presentation of refereed papers / First presentation as co author | 3 points | | | |
| 1.5 Subsequent presentation of refereed papers as co-author | 1 point | | | |
| 1.6 First Presentation / publication of non-refereed papers | 3 points | | | |
| 1.7 Subsequent presentation of non-refereed papers or first presentation as co-author. | 2 points | | | |
| 1.8 Subsequent presentation of non-refereed papers as co-author. | 1 point | | | |
| 1.9 First presentation / publication of papers for lay public | 2 points | | | |
| 1.10 Subsequent presentation of papers for lay public | 1 point | | | |
| 1.11 Correspondence courses, audio / video / CD | Course specific | | | |

| | | | | |
|--|------------------------------------|--|--|--|
| / Web | | | | |
| 1.12 Written assessment tests (per test) | 1 point | | | |
| 1.13 Lecture preparation / presentation undergraduate | 1 point for first hour per course | | | |
| 1.14 Lecture preparation / presentation postgraduate | 2 points for first hour per course | | | |
| 1.15 Examinations (monitoring / preparation) (max 10 points / cycle) | 2 points / day / part thereof | | | |
| 1.16 Higher qualification promoter | 5 points | | | |
| 1.17 Review of scientific articles / books | 2 points per item | | | |
| 1.18 Policy / curriculum defence (max 10 points / cycle) | 2 points / day / part thereof | | | |
| 1.19 Inquiry bodies / expert witness (max 10 points / cycle) | 2 points / day / part thereof | | | |
| 1.20 Non veterinary related formal level NQF5 + programmes | Specific to programme | | | |
| 1.21 Serving on Veterinary related committees and professional bodies. (max 10 points / cycle) | 1 point per meeting | | | |
| TOTAL POINTS STRUCTURED ACTIVITIES | | | | |

| | | | | |
|---|---------------------|--|---------------------|--|
| 2. Unstructured activities. A maximum of 35 unstructured points is required per three year cycle | | | | |
| 2.1 In-practice training and instruction: <i>(Max 20 points / cycle)</i> | 1 point / week | | | |
| 2.2 Collegial discussion | 1 point per 2 hours | | | |
| 2.3 Supervision of undergraduate Para-veterinary student. | 1 point / day | | | |
| 2.4 Non-assessed correspondence course, audio / video tape, CD / Web / IT packages. <i>(Max 15 points / cycle)</i> | 1 point / 2hours | | | |
| 2.5 Reading <i>(max 15 points / cycle)</i> | 1 point / 2 hrs | | | |
| 2.6 Non-veterinary related courses or other applicable activities <i>(max 5 points / cycle)</i> | 1 point / day | | | |
| 2.7 Veterinary related farmers days / information sessions or other relevant activities. <i>(max 10 points / cycle)</i> | 2 points / day | | | |
| TOTAL POINTS UNSTRUCTURED ACTIVITIES | | | | |
| <u>GRAND TOTAL POINTS</u> | STRUCTURED | | UNSTRUCTURED | |

COMPLETE AND RETURN TO THE SAVC BY NOT LATER THAN 31 MARCH 2020

Submit electronically to registration@savc.org.za