

**** AN EXAMPLE ONLY REFER TO THE NOTES BELOW ****

AFFIDAVIT

I, the undersigned _____ **[please refer to note 1]** hereby make oath and state/ solemnly affirm that: **[please refer to note 2]**

1.

The facts, as stated within this affidavit, are within my personal knowledge and are true and correct. **[please refer to note 3]**

2.

I am an adult person and _____ **[please refer to note 4]**

3.

I wish to bring the complaint as set out below, to the attention of the South African Veterinary Council.

4.

[please refer to note 5]

[please refer to note 6]

DEPONENT

I certify that the DEPONENT has acknowledged that he/she knows and understands the contents of this affidavit, that he/she does not have any objection to taking the oath/solemn affirmation, and that he/she considers it to be binding on his/her conscience, and which was sworn to and signed before me at _____ on this _____ day of _____ 2020, the regulations contained in Government Notice No R 1258 of 21 July 1972, as amended, and Government Notice No R 1648 of 19 August 1977, as amended, having been complied with.

COMMISSIONER OF OATHS

FULL NAMES : _____

BUSINESS ADDRESS : _____

DESIGNATION : _____

AREA/OFFICE : _____

NOTES TO THE AFFIDAVIT

- Note 1:** Please provide your full names, including Identity number and address.
- Note 2:** Affidavits may be in the form of either a sworn statement or a solemn affirmation. Please select the form you prefer by deleting the alternate option here as well as within the text of your declaration before the Commissioner of Oaths at the end of your affidavit.
- Note 3:** Please take particular care that the information that you provide is a fair reflection on what really happened.

Please also take particular care that this information is really within your personal knowledge, that is that you personally experienced these facts with your own five senses. For example, you must have personally spoken to the veterinarian about that aspect or you must have personally seen or heard the alleged fact yourself. If you are basing any of your allegations on someone else's personal knowledge, then that person must provide a Confirmatory Affidavit to state that your allegations that pertain to them are true. (An example of such a Confirmatory Affidavit has been included at the end.)

If your affidavit would be based largely or completely on another person's experiences, then that person should make the affidavit. If some of the facts contained in this other person's affidavit are within your knowledge only, then that person would be entitled to make those statements in his or her affidavit, provided that person attaches a confirmatory affidavit from you.

- Note 4:** Please set out your relationship to the animal or how the event occurred on which your complaint is based.
- Note 5:** Please set out your complaint or complaints in this paragraph and the successive paragraphs. Please use separate consecutively numbered paragraphs for each allegation, using as many paragraphs as you need.

Your affidavit will have more impact if you are able to clearly set out the facts on which your allegations are based in an objective way. It would be very helpful if you summarised your complaints by setting them out once again in point form in the last paragraph.

- Note 6:** When you have fully set out your complaint as suggested above, you must attach this second page to the back of your complaint. Then take the whole document to a Commissioner of Oaths and sign your name on the line identified as "DEPONENT" before the Commissioner, who will then complete the rest of the page.

You will find Commissioners of Oaths at your local police station. Attorneys, bank managers and post masters are also Commissioners of Oaths.

Should you require any further information, you are welcome to contact the South African Veterinary Council at Tel 012-345 6360, Fax 012-345 6369 or e-mail complaints@savc.org.za.