

**2022/2023 APPLICATION FOR DUPLICATE/ REPLACEMENT CERTIFICATE**

**SAVC Registration Certificate**

Application for Duplicate/ Replacement Certificate (Please attach Proof of Payment)  
Use your Surname & Initial OR Registration Number as payment reference

**R377**

**1. PERSONAL DETAILS**

Names and Surname [As Per ID]			
ID Number or Passport No.			
SAVC Registration Number			
Nationality		Home Language	
Gender		Race	
Cell No.		Email Address	
Residential Address		Postal Address (If Different from Postal Address)	

**2. EMPLOYMENT DETAILS**

Employment Status	Employed		Unemployed	
Name of Facility/Employer				
Facility Principal				
Physical Address				
Work Number				

**3. PLEASE CONFIRM THAT YOU HAVE ATTACHED THE SUPPORTING DOCUMENTS**

Mark applicable block with "X"	YES	NO
1) An affidavit confirming that you have lost/ are no longer in possession of the original certificate		
2) Proof of payment of the inscription fee: <b>R377</b>		
<p><b>(Use your initial and surname as payment reference please)</b> EFT must be paid into SAVC Bank account: ABSA, Hatfield Branch (Branch Code: 335 545) Account Number: 020166762</p>		

**4. FORM, AFFIDAVIT AND PROOF OF PAYMENT MUST BE SENT TO THE FOLLOWING EMAIL ADDRESS:**

Profession	Vets & Specialist	CCS Vets
Email address:	<a href="mailto:vet@savc.org.za">vet@savc.org.za</a>	<a href="mailto:ccs.vet@savc.org.za">ccs.vet@savc.org.za</a>

Profession	AHTs	Vet Nurses	Vet Techs	LATs	Vet Physiotherapist
Email address:	<a href="mailto:aht@savc.org.za">aht@savc.org.za</a>	<a href="mailto:Vet.nurse@savc.org.za">Vet.nurse@savc.org.za</a>	<a href="mailto:Vet.tech@savc.org.za">Vet.tech@savc.org.za</a>	<a href="mailto:lat@savc.org.za">lat@savc.org.za</a>	<a href="mailto:Vet.physio@savc.org.za">Vet.physio@savc.org.za</a>

**5. DECLARATION (please mark applicable block with X):**

HAVE YOU BEEN PROSECUTED / CONVICTED OF A CRIMINAL OFFENCE?		NO	YES
YES (please furnish the particulars)			
HAVE YOU BEEN DISMISSED FROM EMPLOYMENT?		NO	YES
YES (please furnish the particulars)			

I declare that the above information is true and correct and that I have never been discharged from a position of trust because of improper conduct and that I have never been convicted of blackmail, bribery, theft, fraud, forgery or the uttering of a forged document or perjury and been sentenced to imprisonment without the option of a fine.

**ANY DISHONESTY IN THE COMPLETION OF THIS FORM WILL BE CONSIDERED A SERIOUS OFFENCE**

SIGNATURE	DATE
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Protection of Personal Information Act, 2013 (POPIA)

We are committed to ensuring the security and protection of the personal information that we process, and to provide a compliant and consistent approach to data protection. As a Data Subject you do have certain rights, including the right to be notified that personal information about you is being collected. A copy of our POPIA Section 18 Privacy Notification – Members is available at our Information Officer or on our website.

Contact details of our Information Officer:

Information Officer: **Mongezi Menye**, Deputy Information Officers: **Dinamarie Stoltz & Ronel Mayhew** Email: [director.legalaffairs@savc.org.za](mailto:director.legalaffairs@savc.org.za); [systems@savc.org.za](mailto:systems@savc.org.za)