

**APPLICATION FOR AUTHORISATION TO PRACTISE OF PARA-VETERINARY PROFESSION (SECTION 23(1)(c)):  
To render Services/Procedures of Laboratory Animal Technologists**

- Application for authorisation cannot be considered unless submitted by the prospective employer;
- Incomplete applications will not be accepted or processed to serve at the Registration and Authorisation meeting for a decision; and
- No person may commence work/ research prior to final receipt of the conditions of authorisation.

**PLEASE NOTE: THIS FORM MUST BE SENT WITH THE FOLLOWING SUPPORTING DOCUMENTS**

- Certified copy of your identity document/passport;
- Certified copy of valid work visa or study permit [foreigners];
- Certified copy of qualification/s;
- Signed Supervision Agreement; and
- Proof of payment for the application fee. *(Use initial and surname of applicant as payment reference)*

**EFT must be paid into the South African Veterinary Council bank account:**

- o **ABSA, Hatfield Branch (Branch Code 335 545)**
- o **Account No. 020166762.**

**APPLICATION FOR AUTHORISATION WILL NOT BE CONSIDERED UNLESS SUBMITTED BY THE  
PROSPECTIVE EMPLOYER OR ACADEMIC INSTITUTION.**

**PLEASE FILL-IN THE FORM AND SUBMIT TO EMAIL: [AUTHORISE@SAVC.ORG.ZA](mailto:AUTHORISE@SAVC.ORG.ZA)**

**1. TYPE OF AUTHORISATION APPLIED FOR:**

<b>To render Services/Procedures of Laboratory Animal Technologists</b>	<b>R1 590</b>
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**2. PLEASE INDICATE NATURE OF APPLICATION FOR AUTHORISATION (please mark applicable block with X):**

New Authorisation	
Renewal of Authorisation	
Extension of Condition of Authorisation (Additional Procedures /Services)	

**3. EMPLOYER DETAILS**

Name of Facility/Employer			
SAVC Facility Registration Number			
Principal of Facility			
Supervising veterinarian/ LAT			
Physical Address			
Office Number			
Principal / supervising vet email address			

**4. APPLICANTS' DETAILS (APPLYING FOR AUTHORISATION)**

Names and Surname [As Per ID]			
Date of Birth			
ID Number or Passport No.			
SAVC Authorisation No. <i>(if previously authorised by SAVC)</i>			
Nationality		Home Language	
Gender		Race	
Cell No.		Email Address	

Residential Address	Postal Address (If Different from Postal Address)

**QUALIFICATIONS** (please attach certified copies of the stated qualifications):

Qualification Obtained	Name of Institution	Date

**5. PLEASE CONFIRM THE LABORATORY ANIMAL TECHNOLOGIST PROCEDURES APPLIED FOR:**

General services which pertain to the para-veterinary profession of laboratory animal technologist: (please mark applicable block with X):	YES	NO
1) Care of experimental animals;		
2) oral and parenteral administration and administration by inhalation of scheduled and experimental substances;		
3) administration of scheduled substances for anaesthesia and euthanasia		
4) collection of body fluids including blood, urine by free flow and ascites, and the collection of tissues including smears, faeces, post mortal samples and bacterial swabs for diagnostic and experimental purposes		
5) clinical observation;		
6) preparation of animals for surgery;		
7) monitoring of animals before, during and after an operation;		
8) performance of minor surgical procedures such as lancing of abscesses and suturing of superficial wounds;		
9) assisting with experimental surgical procedures;		
10) use of the tranquilliser dart gun and blow pipe;		
11) capture of wild animals for the purpose of research;		
12) transportation of experimental animals;		
13) training and examination of trainee laboratory animal technologists;		
14) teaching of students or researchers who require training in any specific aspect of laboratory animal technology.		

Special services which pertain to the para-veterinary profession of laboratory animal technologist: (please mark applicable block with X):	YES	NO
1) Daily general care of laboratory animals;		
2) management of various breeding programmes;		
3) production of specified pathogen free animals;		
4) use and management of specialised animal house equipment;		
5) maintaining and monitoring of animal house environment;		
6) control of sanitation of hygiene in the animal house;		
7) sterilisation and disinfection of the animal house and animal house equipment;		
8) supervision over the feeding of experimental animals including the preparation of feed for special diets;		
9) biohazard containment in the animal house including endogenous and exogenous containment;		
10) general supervision, administration and use of laboratory animal facilities; and		

Special services which pertain to the para-veterinary profession of laboratory animal technologist: <i>Continued</i> (please mark applicable block with X):	YES	NO
11) conducting of experiments with experimental animals for any of the following purposes:		
a. The advancement of knowledge;		
b. to test a hypothesis;		
c. to supply a product;		
d. to provide organs, tissues or sera;		
e. to act as a host;		
f. to impart or demonstrate existing knowledge;		
g. to learn or teach surgical and other techniques;		
h. to comply with statutory requirements for testing or collecting data on any substance or product; and		
i. to make audio-visual recordings of any of the above.		

**6. PLEASE CONFIRM THAT YOU HAVE ATTACHED SUPPORTING DOCUMENTS**

(please mark applicable block with X):	YES	NO
1. A CV, indicating the expertise and competence required in support of the application for authorisation.		
2. Proof of employment and job description OR Proof of enrolment and duration of studies [for students]		
3. Motivation letter from employer / training institute to support the need for the authorisation		
4. List of the procedures and species, for which authorisation is applied for		
5. Certification of competence by the supervisor [registered veterinarian/ para-veterinary professional] for all the procedures indicated in the authorisation application,		
6. A letter/s or certificate to confirm that animal ethics training /course was attended or will be attended.		
7. Proof of submission and approval of the research project by the Animal Ethics Committee [AEC]		
8. Supervision agreement signed by: Applicant, Supervisor [registered veterinarian or para- veterinarian] and Employer [Head of Institution/Chairperson of AEC/Project Leader]		
9. Confirmation of sufficient presence of registered veterinary and para-veterinary presence to adequately supervise all authorised personnel as per the conditions of authorisation		
10. Proof of SANAS registration and accreditation		
11. Confirmation of compliance with the Medicines and Substance Related Act, Act 101 of 1965		
12. Confirmation of compliance with all relevant legislation pertaining to research including the Animal Diseases Act, Act 35 of 1984		
13. Proof of payment of the processing fee: (Use initial and surname of applicant as payment reference)		

**7. DECLARATION** (please mark applicable block with X):

<b>HAVE YOU BEEN PROSECUTED / CONVICTED OF A CRIMINAL OFFENCE?</b>	<b>NO</b>	<b>YES</b>
<b>YES (please furnish the particulars)</b>		
<b>HAVE YOU BEEN DISMISSED FROM EMPLOYMENT?</b>	<b>NO</b>	<b>YES</b>
<b>YES (please furnish the particulars)</b>		

I declare that the above information is true and correct. Any changes to any circumstances relating to the applications and /or conditions of authorisation will immediately be brought to the attention of the SAVC.

<b>Applicant's Signature</b>	<b>Employer/Principals' signature</b>	<b>SAVC Registered Supervisor's signature</b>
<b>Date</b>	<b>Date</b>	<b>Date</b>

Protection of Personal Information Act, 2013 (POPIA)

We are committed to ensuring the security and protection of the personal information that we process, and to provide a compliant and consistent approach to data protection. As a Data Subject you do have certain rights, including the right to be notified that personal information about you is being collected. A copy of our POPIA Section 18 Privacy Notification – Members is available at our Information Officer or on our website.