CHANGE OF ADDRESS OF AN EXISTING VETERINARY FACILITY

RULE 30 – Veterinary Behavioural Consultancy

PLEASE TAKE NOTE

1. All veterinarians and para-veterinary professionals must render services from a facility registered with the SAVC (Council).

2. The SAVC has set of rules for veterinary and para-veterinary facilities, with categories of facilities and minimum standards for each category. These minimum standards are described in rules relating to the practising of veterinary and para-veterinary professions, the facility must comply with set minimum standards of the category you are applying for, to register with Council and render services;

3. This form must be submitted with the facility minimum standards - self-evaluation form - which must be completed by the principal. To assist you in ensuring that your facility complies with these minimum standards, it is required that you conduct a self-evaluation of the facility and submit the completed form with your application for registration of your facility.

4. When doing the self-evaluation, please ensure that: -
   a. Complete the applicable Self-evaluation form for the category of facility you are applying to register.
   b. Refer to the Minimum standards required for type of facility you are applying for.

5. Please ensure that you attach pictures of the facility and proof of payment of the **change of address of R978** and submit these supporting documents with this application form

6. Please list all the services or functions that you are intending to render from this facility. **The list should be detailed to ensure that the Facilities Administrator and Facilities Compliance Committee is able to assess whether the application for registration of the facility and compliance with the minimum standards.**

7. **SUBMISSION OF REGISTRATION DOCUMENTS: -**

- The facility registration form must be submitted to facilities@savc.org.za
- Please ensure that the form and self-evaluation section are completed, the form must be signed by the principal of the facility in front of commissioner of oath
- This form must be signed in front of a Commissioner of Oaths.
- Registration will be processed within 5 – 7 working of receipt of complete forms.
- **Incomplete registration form will not be processed**

PLEASE NOTE:
Any dishonesty in the completion of this form is considered a serious offence.

WHEN SUBMITTING YOUR APPLICATION FOR FACILITY REGISTRATION, PLEASE ENSURE THAT THE FOLLOWING DOCUMENTS ARE INCLUDED:

IMPORTANT: NO APPLICATION WILL BE PROCESSED UNLESS ALL THE REQUIRED SUPPORTING DOCUMENTS, AS STIPULATED BELOW, ARE SUBMITTED.	**YES / NO Please tick**
Fully completed and signed application form	
Proof of payment of **R978** for the change of facility address	
Photograph of the facility signage board [photo must show clearly where the signage is]	
Photograph showing full view of the outside building of the facility	
Photograph showing the full view of the reception area	
Photograph showing the full view of the consulting room	
Photograph showing the full view of the theatre	
Up-close photograph of the safe bolted to the wall [must show the bolts securing the safe clearly] Schedule 5 and higher medicines must be locked in a safe as prescribed by the Medicines Control Act	
Photograph showing a full view of the cupboard with a lock in the consulting room. If medicines are stored in the consulting room, only Schedule 2–4 medicines may be stored in this cupboard.	
Photograph showing a full view of the refrigerator used for the cold storage of medicines, including the thermometer, temperature log, and lock.	
Photograph showing full view of the storage facility/cabinet for safe keeping of patients records	
Photograph of the fire extinguisher attached to the wall with correct signage and label showing expiring date	
A comprehensive walkthrough **video** of the entire facility, providing a complete visual overview of all areas.	

DEFINITIONS

"Consultancy"	means an interaction between a veterinarian and an owner, farmer, client or group of clients where animals may be examined away from a registered physical facility, treatment protocols drawn up, medicines prescribed and/or provided and professional advice given regarding an ongoing health, production concern/entity or animal behaviour;
"House or farm call"	means when a veterinary professional leaves his/her physically registered base practice to render a professional service to his/her clients in a vehicle suitably equipped for that type of practice;
"Invasive surgery"	means surgery that is performed intra-abdominally, intra-cranially, intra-thoracically, musculo-skeletally or of the cardio-vascular system;
"Mobile animal service"	means a veterinary practice facility, which is registered with the Council in the name of the principal of the base veterinary facility from which it operates;
"Mobile theatre"	means a vehicle or trailer, which could consist of either a self-propelled facility or be mounted on a base which is transported to a site, and which is appropriately equipped to perform sterilisations and other surgical procedures in a controlled environment to indigent or isolated communities;
"Non-practising facility"	means a facility where no veterinary services will be rendered or medicines sold for direct or indirect gain. The veterinarian does not practice, but requires access to Act 101 medicines for use solely on his/her own animals;
"Principal"	means the veterinary professional in whose name the veterinary facility is registered and who takes responsibility for minimum standards of the facility, or his appointed agent who must be a registered veterinary professional;
"Production animal"	means an animal whose products are used by humans and/or which may enter the food chain for consumption;
"Production animal herd health facility"	means a base facility where no clinical work is done and where the primary service is rendered essentially from an equipped vehicle to ruminant livestock, wildlife, poultry, pig or aquatic production units;
"Registered facility"	means a veterinary facility which complies with the minimum standards as applicable to the category of service rendered there, and is registered with Council;
"Research animal facility"	means any facility or area where animals may be used, maintained or bred for scientific purposes, including for research, testing, teaching, validation, production or observation;
"Veterinary hospital/clinic"	means a veterinary facility where veterinary services are available at selected times and wherein examination, diagnostic, prophylactic, medical, surgical and extended accommodation services for hospitalised animals are provided;
"Veterinary laboratory"	means a facility which has the specific purpose of diagnostic and/or research testing, any mobile service unit linked to the permanent facility, and in-house laboratories that form part of a veterinary facility where the service is not only rendered for the facility's own requirements;
"Wildlife"	means all non-domesticated species of animals, whether free-living or kept in captivity.

SECTION A: DETAILS OF THE FACILITY:

Name & SAVC Reg number of facility	
Current Physical address	
Current Postal Address (If different from the physical address)	
New Physical address	
Area code	
New Postal Address (If different from the physical address)	
Postal code	
New GPS coordinates	
Facility Telephone number	
Facility Mobile Number	
Facility Email Address	

DETAILS OF THE PRINCIPAL/S OF THE FACILITY (If there's more than one principal, include all their details)

1. Name of the main principal of the facility (responsible for the account)				
SAVC reg no. of the principal				
Contact Details	**MOBILE NO:**	**EMAIL ADDRESS:**		
Proof of CPD compliance of the principal (Please attach proof CPD activities/certificates)			**YES**	
			NO	

2. Name of the Principal of the facility				
SAVC reg no. of the principal				
Contact Details	**MOBILE NO:**	**EMAIL ADDRESS:**		
Proof of CPD compliance of the principal (Please attach proof CPD activities/certificates)			**YES**	
			NO	

SECTION B: OWNERSHIP STRUCTURE OF THE VETERINARY FACILITY, PLEASE INDICATE WITH AN X

PS: The Act does not make provision for a (Pty) Ltd	
Please select the applicable	**Mark with X**
a) Sole Proprietor (Me)	
b) Close Corporation (Attach company registration documents)	
c) Incorporated Company (Attach company registration documents)	
d) State-Owned Facility	
e) Animal Welfare Organisation Please attach NPO number and copy of the constitution	
f) Educational Institution /Animal Research Facility	
COMMENTS/ NOTES	

SECTION C: EMPLOYMENT (OUTSIDE OF THE FACILITY) PLEASE RELEVANT BOX

Are you currently employed at a state-owned facility and/or animal welfare organisation other than this facility	**YES**	**NO**	**Self-Employed**
Nature of employment	**Full-Time**	**Part-Time**	**Self-Employed**
I have permission from my employer/s to perform these services outside (Proof attached)	**YES**	**NO**	**Self-Employed**
I am aware that the permission indicated above will be subject to verification during the routine facility inspection by the SAVC.			**YES**

SECTION D: CONFIRMATION OF TYPE / CATEGORY OF FACILITY BEING APPLIED FOR AND MARK WITH X.

TYPE/CATEGORY OF FACILITY	**Mark with "X"**
Rule 30– Veterinary Behavioural Consultancy – **Category "A"** :- Based at own behavioural facility	
Rule 30– Veterinary Behavioural Consultancy – **Category "B"** :- Based at a registered veterinary facility in agreement with the veterinarian in charge of the said facility	
Rule 30– Veterinary Behavioural Consultancy – **Category "C" :-** At the client's home (house call)	

PLEASE LIST/ATTACH VETERINARY SERVICES AND PROCEDURES TO BE RENDERED AT THIS FACILITY.

Please initial each page

Commissioner of Oath		Principal	

SECTION E: LIST/ATTACH SAVC REGISTERED STAFF MEMBERS EMPLOYED/TO BE EMPLOYED AT THE FACILITY

	INITIAL AND SURNAME	SAVC Registration
1.		
2.		
3.		
4.		
5.		
6.		

SECTION G: RULE 30 - MINIMUM STANDARDS FOR VETERINARY BEHAVIOURAL CONSULTANCY

The completion of this checklist/s should reflect the current status of the facility's compliance with the prescribed minimum standards of veterinary facilities.

- In the event that your facility does not comply with one or more required minimum standards as per the checklist/s, you must submit a motivation letter to the SAVC Inspections Committee detailing the reasons why exemption from compliance with those minimum standards is required.
- This motivation letter should provide information about the services and procedures to be rendered at the facility to ensure that the Inspections Committee has the relevant information when evaluating the application for exemption from compliance with these minimum standards for veterinary facilities.
- The motivation letter must be submitted with this form.

BY TICKING "YES" TO ANY RULE ON THIS CHECKLIST YOU AGREE THAT THE FACILITY ALREADY COMPLIES WITH THAT STANDARD.

Rule 30: **Structural and procedural requirements for Veterinary Behavioural Consultancy**	**Principal Self-Evaluation** **Please tick relevant box**		**For Official Use - Inspector** **Please tick relevant box**		
	YES	**NO**	**YES**	**NO**	**CATEGORY A, B or C**
Structural and procedural requirements for Veterinary Behavioural Consultancy: -					
(1) The veterinary behaviourist can consult clients in one of the following ways:					
a) At his/her own behavioural facility (**Category A);** **b)** At a registered veterinary facility in agreement with the veterinarian in charge of the said facility **(Category B);** **c)** At the client's home (house call) (**Category C).**					
(2) Please confirm under which category you are applying for as indicated below: **Category "A" or "B" or "C"** *(On application for the registration of a veterinary behavioural facility the veterinarian must indicate in which of the ways referred to in 30(1) consultations will be performed: (a) and/or(b) and/or (c).)*					
(3) The veterinarian in charge of the behavioural facility must be competent in animal behavioural medicine and must be registered with the South African Veterinary Council **Please confirm by ticking YES or NO**					
(4) An animal behavioural facility that is registered with the South African Veterinary Council as such a facility, may only render animal behavioural services. **Please confirm by ticking YES or NO**					
(5) The animal behavioural facility may be part of a veterinary facility which is registered with South African Veterinary Council and complies with the minimum standards to be registered as a hospital/ clinic/consulting room. In this case the veterinary behaviourist may perform veterinary procedures which fall under that registration.					

Please initial each page

Commissioner of Oath		Principal	

(6) Category A: At own behavioural facility ***"This section must be completed if you are registering a behavioural facility under this category A"***					
An animal behavioural facility at or from which a veterinarian practices a veterinary profession must:					
a) be a permanent structure. (This is not intended to exclude buildings, which are factory produced and site assembled, e.g. a prefabricated building as the word "permanent "relates to the materials used and not the building itself);					
b) have a good source o]f general lighting.					
c) have adequate ventilation;					
d) have a fire extinguishing apparatus, which meets the requirements of local authorities;					
e) be so constructed as to minimize the escape of an animal and to ensure the effective and safe confinement of animals at all times; and					
f) have equipment to determine the weight of patients adequately.					
(7) Subject to any requirements of a local or other authority, an animal behavioural facility must consist of:					
a) a reception and office area;					
b) waiting room for clients with access to toilet facilities; and					
c) one or more consulting rooms					
(8) The internal walls and floor surfaces, shelves and tables of an animal behavioral facility must be of such a nature that they can be properly cleansed and disinfected so that hygienic conditions can be maintained.					
(9) The drainage and washing water of an animal behavioral facility must run into an adequate sewer and comply with the requirements of local authorities.					
10) The animal behavioral facility must have a direct public entrance.					
11) Provision must be made at a behavioural facility for a hygienic, insect and rodent free environment within the facility as well as where therapeutic and nutritional products are stored.					
12) Adequate facilities must be available for the preparation of food and washing and cleaning of all equipment.					
13) A signboard below the identification board of the veterinary facility indicating that only animal behavioural veterinary services are being rendered from the premises and the extent of these services.					
14) The telephone at a number or alternative number that is indicated in an official telephone directory in respect of a veterinary facility is answered at all times, and the use of an automatic answering service outside the normal consulting hours is permissible for this purpose as long as it states the normal consulting hours of that practice and refers the client to either a telephone number, cell phone number of the veterinary professional on duty or to the address and telephone number of an after-hours veterinary facility.					
15) Have access to the relevant scientific information resources necessary for effective retrieval of the information needed to enable the making of sound decisions based on scientific knowledge.					
16) An animal behavioural facility must have the necessary facilities and or equipment in order to ensure that a complete basic physical examination can be performed.					
17) A dispensary service for its own requirements can be rendered at the facility and must be maintained as well as administered in accordance with Rule 21(4).					
18) To aid in the diagnosis of an animal behavioural problem or to exclude medical causes for animal behavioural problems it may be necessary to obtain blood or urine samples for laboratory analysis. The animal behavioural facility must, either:					
a) Have basic equipment to allow sample collection, proper storage facility for the sample and have access to a laboratory for sample analysis; or					

Please initial each page

Commissioner of Oath		Principal	

b) Refer the owner to his/her usual veterinarian for sample collection and analysis.					
20) In some instances, euthanasia of an animal may be indicated for behavioural reasons. Should the facility offer euthanasia, the facility must:					
a) Have lock-up facilities available for schedule medicines in accordance with the relevant laws; and					
b) Keep proper records of the medicines used.					
21) Provision must be made at a veterinary facility for the storage and/or disposal of carcasses in a manner, which will ensure that decomposition will not cause a health risk before being disposed, and that odours are contained.					
22) Should the animal behavioural facility not offer euthanasia, the client will be referred to his/her usual veterinarian for the procedure.					
23) Animals will not be admitted to the animal behavioural facility. Should overnight observation of the animal be needed the owner will be referred to his/her usual veterinarian for hospitalisation.					
24) Records must be maintained as per rule 6.					
25) Diagnostic imaging will not be done at the animal behavioural facility.					
26) In a case where diagnostic imaging is needed to aid in the diagnosis for a behavioural case, the client will be referred to his/her usual veterinarian for the procedure.					
27) No surgical procedures may be performed at an animal behavioural facility.					
28) In the case where an animal requires a surgical procedure to aid in the treatment of an animal behavioural case, the owner of the animal will be referred to his/her usual veterinarian for the procedure.					
29) **Category B: If a registered clinical veterinary facility is used for behavioural consultations, it is subject to the following:**					
a) The veterinary behaviourist may make use of a registered veterinary facility as long as that facility can provide:					
i.A consultation room that enables a lengthy consultation, with comfortable seating for the client and the behaviorist;					
ii.A consultation room free from excessive noise or interruptions that could disturb the behavioural consultation;					
iii.A consultation room where the veterinary behaviourist can execute the consultation in a confidential manner; and					
b) The veterinary behaviourist must comply with Rules 30(14) and (15): General procedural requirements and Rule 30(23): refer Rule 6 Records at veterinary facilities					
30) **Category C: If a behavioural house call is made, it is subject to the following:**					
a) The veterinary behaviourist must comply with Rules 30(14) and (15): General procedural requirements and Rule 30(23): refer Rule 6 Records at veterinary facilities;					
b) An office is required where:					
i.The office must form part of a permanent structure, be hygienic with surfaces that can be kept clean;					
ii. Records can be kept;					
iii. Clients can be consulted should clients wish to see the veterinary behaviorist (without the patient);					
iv. Medicines prescribed for behavioural medicine must be stored in accordance with Rule 21(4); and					
v.Equipment and products used in behavioural medicine can be kept					
c) The vehicle used for house and or farm consultations must be maintained in a clean and sanitary condition; and					
d) The vehicle must contain those items of equipment that are necessary for the veterinary professional to perform physical examinations and treatment consistent with the standards of the profession to perform an animal behavioural consultation.					

Principal's Comments	**Inspector's Comments**

Please initial each page

Commissioner of Oath		Principal	

Rule 6: **Records at Veterinary Facilities**	**Principal Self-Evaluation** **Please tick relevant box**		**For Official Use - Inspector** **Please tick relevant box**		
	YES	**NO**	**YES**	**NO**	**CATEGORY A, B or C**
(1) The attending veterinary professional **(must)** maintains records, including the records required in terms of the Medicines Act, for each animal or group of animals which are legible, accurate and permit prompt retrieval of information.					
(2) Records must contain the following information for individual animals as applicable: -					
(a) the date or period of the examination or consultation;					
(b) name of the veterinarian who treated the patient;					
(c) client's identification;					
(d) patient name, other forms of identification, as well as the species, breed, gender and age;					
(e) clinical information for the purposes of continuous care and assessment;					
(f) vaccination record;					
(g) special procedures;					
(h) diagnosis;					
(i) treatment and scripts issued; and					
(j) discharge instructions.					
(3) Records must contain the following information for production animals, including wildlife, if applicable:					
a) The date or period of the examination or consultation;					
b) Client's identification;					
c) Species & breed; for wildlife species and sex, age group and/or colour if relevant;					
d) Procedures or treatment performed. For groups of animals a general description of the type of herd-work and bulk use of medicine is acceptable, but the use of schedule 5 and 6 wildlife capture medicines, must be recorded with care; and					
e) Instructions to client in general, if applicable and abnormal observations.					
(4) All records referred to in Rule 6(2), radiological images and the interpretation thereof, laboratory and pathology results must be retained by the principal of the veterinary facility for a period of five years from the patient's last visit, with the exception of ultrasound images where only the findings must be recorded.					
(5) Records must contain the following information for diagnostic laboratory work (if) applicable:					
a) date sample was collected, date received, date completed, and date of release of results;					
b) client information and geographical information;					
c) animal identification as submitted, including species, breed, gender and age;					
d) clinical history;					
e) tests performed;					
f) personnel doing the preparation and analysis;					
g) method followed, deviations if any, reasons for deviation and reasons why results can still be accepted;					
h) consumables and reagents including name, batch number, and expiry date;					
i) results of quality control samples;					

Please initial each page

Commissioner of Oath		Principal	

j) environmental conditions, if abnormal, or other critical information required by the standard operational procedure;					
k) original findings; and					
l) reports					
(6) Records referred to in Rule **6(4)** relating to a complaint, charge or allegation lodged with Council in terms of section **31(1)** of the Act must be presented to Council within **seventy two (72) hours** of being requested to submit such records, or as otherwise arranged with Council.					
(7) Proper security arrangements must be made to protect medical and other clinical records from loss, fire, alterations, additions, supplements or unauthorised use; electronic records must be backed up on a daily basis and electronic backups should be stored off-site.					
(8) Any alterations, additions and/or supplements to any records, clinical or otherwise, must be entered as a supplement to said record and must be clearly defined as such.					
(9) (a) The principal of a veterinary facility will be responsible for confirming the identity of the attending veterinary professional to Council, where a complaint is lodged against his/her veterinary facility.					
(b) The principal of a veterinary facility will be responsible for providing the records referred to in Rule 6(5), should a complaint be lodged against a veterinarian no longer in the employ of the principal of the facility, subsequent to the date on which the complaint originated.					
(c) Should the principal of a facility fail to comply with the provisions of Rule 6(9)(a) he/she will be held accountable for any unprofessional conduct arising from such a complaint.					

Principal's Comments	**Inspector's Comments**

DECLARATION AND SIGNATURE OF THE PRINCIPAL

I, Dr		**With SAVC registration no**	
I, Dr		**With SAVC registration no**	

hereby declare under oath that I apply for the **registration** of a facility in terms of Regulation 2(1) of the Regulations relating to the registration of veterinary facilities, read with Rule 4(e)(vi), relating to the Practising of Veterinary Professions, as indicated in the relevant category, that the information contained in this application **true and correct.** I make this application in the full knowledge and acceptance of the minimum standards of facilities as contained in the rules relating to the practicing of a veterinary profession.

If the facility has more than 1 principal, then all the principals must initial each page and co-sign the application form

Signature of the principal/s	**SAVC reg no**	**Date**
Signature of the principal/s	**SAVC reg no**	**Date**

Please initial each page

Commissioner of Oath		Principal	

TO BE COMPLETED BY A COMMISSIONER OF OATHS:

THUS SIGNED AND SWORN TO BEFORE ME AT _____THIS THE___DAY OF _____ 20___, THE DEPONENT HAVING ACKNOWLEDGED THAT HE/SHE* KNOWS AND UNDERSTANDS THE CONTENTS OF THIS AFFIDAVIT, THAT HE/SHE* HAS NO OBJECTION TO TAKING THE PRESCRIBED OATH AND THAT HE/SHE* CONSIDERS THE PRESCRIBED OATH/SOLEMN AFFIRMATION* TO BE BINDING ON HIS/HER* CONSCIENCE, AS REQUIRED BY GOVERNMENT GAZETTE NOS. R1258 OF 21 JULY 1972 AND R1648 OF 19 AUGUST 1977.

COMMISSIONER OF OATHS

FULL NAME AND SURNAME OF COMMISSIONER (in block letters _____

BUSINESS ADDRESS OF COMMISSIONER: _____

DESIGNATION: _____

AREA: _____

Please initial each page

Commissioner of Oath		Principal	

APPLICATION FOR THE REGISTRATION OF AN INCORPORATED COMPANY / CLOSE CORPORATION As part of the veterinary Facility
This form is only applicable to veterinary facilities who wish to register their facility as an Incorporated Company

Application is hereby made for the registration of an Incorporated Company in terms of section 24(1) read with section 24 (5) of the Veterinary and Para-Veterinary Professions Act, 19 of 1982 as amended.

WHEN SUBMITTING YOUR APPLICATION FOR COMPANY REGISTRATION, PLEASE ENSURE THAT THE FOLLOWING DOCUMENTS ARE INCLUDED:

IMPORTANT: NO APPLICATION WILL BE PROCESSED UNLESS ALL THE REQUIRED SUPPORTING DOCUMENTS, AS STIPULATED BELOW, ARE SUBMITTED.	**YES / NO Please tick**
Proof of payment of **R3439** for Incorporated Company or Closed Corporation ***The Veterinary and Para-Veterinary Professions Act does not make provision for a (Pty) Ltd company. Veterinarians and para-veterinarians may not practise through a (Pty) Ltd company.*** ***If your practice is currently registered as a (Pty) Ltd company, you must amend its registration with CIPC to an Incorporated Company (Inc.) before applying for facility registration.***	
Full CIPC documents including the CK2 document	

Name of Incorporated Company/Close Corporation	
Trading as	
Registration number of Company/ Facility (allocated by Registrar of Companies)	
Facility registration number (If already registered with SAVC)	
Facility Postal address	
Telephone number of the facility	
Mobile Number of the facility	
Email Address of the facility	
Proof of payment for the Registration fee of R3 439.00 is attached	
Payments must be made to: **SAVC,** **ABSA Hatfield Branch,** **Cheque Account. No: 020 166 762,** **Branch reference: 335 545.** **Please use the "facility name" as payment reference**	

CONFIRMATION OF OWNERSHIP AND MANAGEMENT STRUCTURE:

We confirm that the principal business of the incorporated company / the exclusive business of the close corporation is the practising of :-

Please tick applicable box	**Mark with an "X"**
the veterinary profession of veterinary specialist	
the veterinary profession of veterinarian	
the para-veterinary profession (please specify below	

Please initial each page

Commissioner of Oath		Principal	

Please tick applicable box	Mark with an "X"
All the shareholders of the company are registered in terms of the Veterinary and Para- Veterinary Professions Act to practice a veterinary or para-veterinary profession	
The name of the company has been approved by Council;	
Every shareholder of the company is a director and only shareholders are directors of the company;	
The memorandum of association of the company provides that the directors and past directors shall be liable jointly and severally, together with the company, for such debts and liabilities of the company as are or were incurred during their periods of office;	
We acknowledge that in terms of section 28(1A)(a), of the Veterinary and Para-Veterinary Professions Act, a shareholder's interest of a person in a private company may, at such person's death or at the termination, withdrawal or suspension of such person's registration in terms of the Act, be held by such person's estate or by such person, as the case may be, for a period of six months from such person's death or termination, withdrawal of suspension of such person's registration, or for such longer periods as the Council may **on application** determine.	
We also acknowledge that no voting rights shall attach to a shareholder's interest held by an estate or by a person in terms of the previous paragraph except in respect of a resolution enabling the company to comply with the provisions of section 24(5) of the Veterinary and Para- Veterinary Professions Act, or to dispose of its undertaking or assets or any part thereof.	
We confirm that in terms of section 31(6)(a) of the Act, any inquiry referred to in section 31(1) may be instituted simultaneously against a private company and the directors of the private company.	
We confirm that all legal requirements are complied with.	

The directors and shareholders of the incorporated company/close corporation to be registered are:

Full Name & Surname	SAVC Registration Number

The corporation has nominated the following members as the Manager of the corporation for the purposes of the Act:

Name of the Manager	SAVC Registration Number

The Manager which has been so nominated resides in the Republic of South Africa and is a person who is registered in terms of the Act to practise the veterinary profession or para-veterinary profession indicated above. The members' interests in that corporation are held, subject to the provisions of section 28(1A)(a), solely by natural persons who are registered in terms of the Act to practise a veterinary profession or a para-veterinary profession concerned, as the case may be.

Signature of the principal/s	SAVC reg no	Date

Please Attach company registration documents). Please note that the application will not be approved without the copies of these documents.

Please note that any dishonesty in the completion of this form is considered a serious offence.

Please initial each page

Commissioner of Oath		Principal	